Dear Sir or Madam,

My name is [Your Name], and I'm currently in my senior year at [Your High School]

Soon, I will graduate, and I plan to pursue a bachelor's in [Field of Study] at the University of [University Name]. With this letter, I would like to express my interest in one of the full-term scholarships granted by your institution.

During my final high school years, I focused on acquiring the skills, knowledge, and entry-level experience needed to excel in my upcoming bachelor's in [Field of Study].

Yours Faithfully,

[Your Full Name].