

Dear Sir/Madam,

I am taking this opportunity to write to you as part of my application to the [Business School] MBA Scholarship program. I have recently graduated from [Undergraduate Program] and have decided to continue my education in graduate school. After careful thought, I have decided this scholarship will best suit my career goals.

I was fortunate to not need to work during my undergraduate years, so I have not gained a great deal of work experience. However, I have worked several part-time positions and I am proud to be a dedicated volunteer for a number of university clubs and community programs. These experiences you can find in my resume and extracurriculars, which are included in my application package. Through these experiences, I have discovered where I would want to focus my work as a future businessperson.

Teamwork is an essential part of volunteering, and indeed in working with any team. I have been fortunate to work with many different teams, both large and small, and the interpersonal dynamics at play, the way a group of people can come together to create an effective whole, has always fascinated me.

I feel my own traits of being detail-oriented, compassionate and open-minded have also helped me positively contribute to the teams I've been a part of. This has fostered an interest in working in a business consulting environment, specifically with a focus on team management and employee relationships.

To show my commitment to this goal, I have also pursued a Scrum Master certification to add to my professional experience, as I do not have a long CV.

This scholarship opportunity from your school will teach me to become the best team management specialist I can be, and I truly believe it will allow me

to find the job positions and experience I need to further develop myself professionally.

Thank you for your time and consideration of my application to this MBA scholarship program. I hope to hear back from the admissions committee soon.

Sincerely,

Stacey Steadman.